

Unpaid Volunteer Application Form

Please note QAC are not able to provide placements to applicants under the age of 18 years old

We welcome applications to work with QAC in a volunteer role.

Volunteer positions are for a set period and can last up to two years with the company.

Once HR receive your application, the team will speak with managers to see if there are currently any opportunities within the company.

If there is a post available, the team will be in touch with you to organise an interview.

Personal Details

Full Name:			
Address:			
Mobile Number:		Email Address:	
Land Line Number:		Date of Birth:	
College/ Uni placements Establishment that you attend			

Availability

To help us find the best volunteer role for you, please tick the areas of volunteering you are interested in:

	Administration		Driving		Reception
	Maintenance		Residential Living		Community Hub
	Fundraising		Learning Support		Marketing
	Lunchtime Supervision		Cleaning		IT / Resources

To enable us to best use your skills and abilities, please answer the following questions.

1. What employment / volunteering experience do you have?

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2. What skills / expertise are you able to offer to QAC?

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3. What do you hope to achieve by volunteering at QAC?

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4. What, if any, experience do you have of supporting/working people with disabilities?

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Safeguarding			
<p>Offers of volunteer work are subject receipt of a satisfactory enhanced Disclosure and Barring Service (DBS) check as well as two references.</p> <p>QAC employment and volunteer posts are exempt from the terms of the Rehabilitation of Offenders Act 1974. Therefore, you are required to disclose all criminal convictions including those that are 'spent'.</p>			
Have you ever been convicted of a criminal offence or received a caution, reprimand or warning?		Yes	No
If you ticked yes, please give details:			
<p>Social Media Checks</p> <p>As part of our safer recruitment obligations, we complete social media presence checks in line with guidance in the Keeping Children Safe in Education document.</p> <p>Please share below any social media handles or usernames so checks can be completed at Interview. [E.G : LinkedIn, Instagram, Twitter, Facebook etc]</p>			
References			
Please provide details of two independent referees who would be willing to supply a reference (these must not be family members).			
Referee 1			
Name		Phone Number:	
Job Title		Email:	
Referee 2			
Name		Phone Number:	
Job Title		Email:	
Health & Safety and Emergency Contact Details			
Please advise us of any medical condition(s) and next of kin details which allow us to act promptly in case of an emergency.			
Next of Kin			
Full Name		Phone Number:	
Email Address			

Address			
Relationship to you?			
Declaration			
I declare that the information provided on this form is accurate and to the best of my knowledge. I authorise QAC to seek references to support my application.			
PRINT NAME		SIGNATURE	

HR USE ONLY			
Departments identified with volunteer positions:			
Interview Required?		Date & Time :	
Induction Date:		Signed :	
		Print Name:	