

BTEC Level 1 Award/Certificate/Diploma for **IT Users** (QCF)

Entry Requirements:

- An Entry Certificate in Skills for Life or Life Skills or other Entry level qualification
- An appropriate standard of literacy and numeracy
- Related interests and experiences

Programme Outline:

Enrolling on the BTEC Level 1 for IT Users gives you the opportunity to achieve a nationally-recognised Level 1 vocationally-specific qualification.

Examples of units of study include 'Using the Internet'; 'Using Email'; 'Using Mobile IT Devices'; 'Presentation Software' and 'Spreadsheet Software'.

There are three pathways to the BTEC Level 1 for IT Users dependent on your entry qualifications and experience:

BTEC Level 1 Award for IT Users (QCF)

This is a 7-credit programme where learners will be provided with an introduction to the skills, qualities and knowledge that may be required for employment in a particular vocational sector.

BTEC Level 1 Certificate for IT Users (QCF)

This is a 13-credit programme, which extends the work-related focus from the BTEC Level 1 Award (QCF) and covers some of the knowledge and practical skills required for employment in a particular vocational sector. The BTEC Level 1 Certificate offers an engaging programme for those who are clear about the vocational area that they wish to learn more about.

BTEC Level 1 Diploma for IT Users (QCF)

This is a 37-credit programme which extends the work-related focus from the BTEC Level 1 Certificate (QCF). There is potential for the qualification to prepare learners for employment in a particular vocational sector and it is suitable for those who have decided that they wish to enter a specific area of work.

Duration:

Start dates for these programmes are flexible, with completion usually achieved within two years.

Progression:

On successful completion of the BTEC Level 1 for IT Users learners may consider progressing to a Level 2 BTEC programme or vocationally relevant qualification.



For further information on courses contact us on
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