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26th February 2021

Dear Parent/Carer

We are very much looking forward to welcoming all our students back to college **during** the week beginning Monday 8th March.

We apologise for the lengthy letter, but there has been a lot going on.....

Testing

As previously communicated, the college has set up a Lateral Flow Test centre. Thank you so much to all those who have completed the consent/non consent form, if you have yet to do so, please return this before Tuesday 2nd March. If you need support to do this, please make contact with your class tutor.

We are already in week 6 of our weekly testing for students who have accessed face to face learning on site during this lockdown; the testing centre has been a success and students are doing really well and settled into the routine now. The most recent government guidance (Monday 22nd February) has stated that we need to test all students, who have consented to testing, **on their return date and twice weekly after that**. Therefore our return dates will be staggered throughout the first week (from 8th March). This letter details your/your students return date. Once the students have returned on the date below (& been tested if they have given consent) they will continue as normal for the remainder of the week. These are detailed overleaf.

It is our intention to continue with our testing once per week on site up to Easter and review the processes during the Easter break. In addition we will provide a home testing kit, instructions and support for families to test off site at home once per week.

More information about the tests will follow this week when the guidance for SEN settings is released.....

Attendance

Please note that, as from the date stated below attendance at college is expected, if your young person is not going to be in attendance any day from the date that they are due back at college please report the absence by 9.30 each day on the usual attendance line **0121 803 5364**. If your young person has received a letter advising them to shield please make sure that this is reported to your class tutor as well as the attendance line **0121 803 5364**. Please also let your class tutor and the admissions team know if your young person has had the vaccination admissions@qac.ac.uk.

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Please note as before, you should not send your young person to college if you or anyone in your household is displaying symptoms of coronavirus. If this is the case, please inform the college immediately.

Return Date

The return dates below are **only** for students who have not engaged in face to face delivery on site during this third lockdown.

Students who have been in during the lockdown **will continue to attend from 8th March**, and their college week will return to the usual day provision they had previously.

Return day	Students in	
Monday 8th March	PfL Green PfL Amber PfL Silver PfL Gold PfL White	PfL Bridge PfL Purple PfL Bronze PINEWOOD STEP OUT Group A
Tuesday 9th March	LEAP Opal LEAP Emerald LEAP Ruby Art	PfL Yellow PfL Black PfL Indigo PfL Blue
Wednesday 10th March	STEP OUT Group B LEAP HUB Motor Vehicle & Trade Health and Social Care	Media IT Level 1, 2 and 3
Thursday 11th March	LEAP Creative LEAP Hospitality LEAP Topaz	Powerchair Football Sports Performing Arts

Drop off points - no change

Don't forget, if you previously dropped your young person off and collected them from the top of campus on Wood Lane (zone 2 and zone 3 students) this will resume **from** Monday 8th for all zone 2 and zone 3 students.

If you previously dropped your young person off and collected them from the main car park on Court Oak Road (zone 1 students) this will resume on **from** Monday 8th for all zone 1 students.

All taxis will drop off at the main car park as before.

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Other Changes

Lunch times have been staggered even more to further reduce the numbers of students in the dining area at one time.

In line with government guidance, we will be asking students to wear face coverings when indoors including in classrooms. Some students may be exempt for medical & communication reasons amongst others. Staff will also wear face coverings in classrooms unless they are exempt. Where possible we will be encouraging students to avoid touching their faces as this increases transmission rates.

Students will be expected to stay within the zone that they are allocated. We are adhering to government guidance throughout and this includes no zone mixing and no none curriculum activities off campus. We thank you in advance for your support of these rules to keep our QAC community safe. We will continue to monitor the situation and take guidance from the government.

We will be continuing and extending our hygiene routines within college. Windows and doors will be left open to improve ventilation and there will be a regular and enhanced cleaning programme throughout the day.

We are very confident that by working together we will keep our college environment covid safe and we cannot wait to see all the students and staff all together again!

Please look out for the updates to our website, check your emails and THANK YOU for all the lovely emails of support and everything you have done and are doing to continue supporting your young person's QAC experience.

With very best wishes

Jan Gormley

Deputy Principal

Queen Alexandra College

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